



PAKISTAN ENGINEERING COUNCIL

SUMMARY OF THE DOCUMENTS REQUIRED TO BE ATTACHED WITH THE RENEWAL APPLICATION OF CONSULTING ENGINEERS/FIRMS

Company's Name: _____ _____ _____		Disciplines Applied For _____ _____ _____	
Individual, Sole Proprietor, Partnership, Private Limited Company, Public Limited Company, Statutory Body		No. of Engineers with the Company: _____	
S#	Document Description	Enclosed	Remarks
01.	Application form of Renewal (PEC-6) duly filled		
02.	Paid Copy of Challan		
03.	Previous Original Registration Certificate		
04.	Copy of Identity Card of Owner(s)		
05.	Curriculum Vitae of all Registered/Professional Engineers (showing their experience according to applied Project Profile Codes) working full time with the firm alongwith copy of their valid PEC renewal cards.		
06.	Performance Certificate showing Consultancy Services provided/being provided, duly signed by the Employer/Client. (as per enclosed proforma).		
07.	List of Major Projects executed by the firm during last three years (containing Name/Description, location, execution period, cost of the project and Nature of Consulting Services provided alongwith Name of the Employer/Client).		
08.	Certificate from Bank, regarding satisfactory maintenance of Firm's Bank Account.		
09.	Copy of NTN Certificate		

FOR OFFICIAL USE ONLY

File No.							
Date Received							
Date Approved							
Licence No.							

Prescribed fee of Has been received and credited vide receipt
No. Dated Bank Draft No.
Dated. Amount Rs. Licence No. Issued
Dated. Licence Valid upto

Account Clerk/Jr.A.Executive

Account Executive

Manager Finance

Registrar

**CURRICULUM VITAE OF PROFESSIONALS
WORKING FULL TIME FOR AN APPLICANT FOR
CONSULTING ENGINEER LICENSE**

Name _____ Age _____ Sex _____ Tel. No. _____

Res. Address: _____

Birth Date _____ Nationality _____ National I.D. Card No. _____

PEC/PCATP Registration No. _____

EDUCATION	NAME OF SCHOOL/COLLEGE UNIVERSITY	INCLUSIVE DATES OF ATTENDANCE	HONORS/DIVISIONS RECEIVED
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Secondary

Higher Secondary

College/University

Post Graduate

Diploma

Masters

Ph.D/D.Sc.

EMPLOYMENT RECORD (AFTER PROFESSIONAL QUALIFICATION)

S.#	DATE FROM TO (LENGTH OF SERVICE)	NAME AND ADDRESS OF ORGANIZATION	DESIGNATION OR POSITION	WORKS SUPERVISED EXECUTED	PROJECT CODE/ PROJECT PROFILE
1.					
2.					
3.					
4.					
5.					

Total length of Service _____

I certify that the above information is true to the best of my knowledge and belief and that I have expert knowledge and specialization in the following types of projects. (List not more than three)

Signature of Professional
Engineer/Allied Professional

PERFORMANCE CERTIFICATE
FOR EACH MAJOR WORK DURING LAST THREE YEARS

NAME OF EMPLOYER

NAME OF PROJECT

STARTING DATE

ORIGINAL COMPLETION DATE

ACTUAL COMPLETION DATE

ORIGINAL CONTRACT VALUE

VALUE OF WORK DONE UPTO FINAL BILL

ENGINEERS EMPLOYED

(Name including father's name and PEC Registration No.)

- a.
- b.
- c.
- d.

QUALITY OF WORK EXECUTED AND REMARKS BY EMPLOYER

CONSULTANT
(Name of firm and with official seal)
(Signatures of Chief Executive)

PERFORMANCE CERTIFICATE FOR EACH WORK IN HAND

NAME OF EMPLOYER

NAME OF PROJECT

STARTING DATE

PERCENTAGE OF WORK DONE WITH DATE

ACTUAL COMPLETION DATE

DELAY PERIOD

LIQUIDATED DAMAGES

ORIGINAL CONTRACT VALUE

VALUE OF WORK DONE UPTO LAST BILL

ENGINEERS EMPLOYED ON THE PROJECT

(Name including father's name and PEC Registration No.)

a.

b.

c.

d.

QUALITY OF WORK EXECUTED AND REMARKS

CONSULTANT

(Name of firm and with official seal)

(Signatures of Chief Executive)