**FORMAT**

ACCREDITATION / RE-ACCREDITATION VISIT REPORT

1. **University/Institution** **:** -------------
2. **Name of Program** **:** -------------
3. **Name of Degree Awarding University :** -------------
4. **Type of management :** ---------------
5. **PEC Team Composition :** ---------------

*(With organization/HEIs)*

1. **Premises/facilities visited :** ---------------

(For Example)

1. Administration Block
2. Laboratories
3. Classrooms
4. Central library
5. Examination section
6. Sport facilities

Any other facility if visited

1. **Details of Faculty (Core Engineering)\*:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Total** | **Ph.D.** | **M.S / M.E** | **B.S / B.E**  **(Enrolled in Master)** |
| **Dedicated** |  |  |  |  |
| **Shared** |  |  |  |  |
| **Visiting** *(do not count in total)* |  |  |  |  |
| **Countable Faculty:** |  |  |  |  |
| *\* Any condition, please indicate here in line with given policy:* | | | | |

1. **Details of students:** *(Last four year unaccredited intake batches)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year/ batch** | **Allowed Intake** | **Batch wise Enrollment** | **Present Strength** | **No of Sections** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total** |  |  |  |  |

1. **Student / teacher ratio:**
2. No. of Dedicated (Countable) Teachers  **:**
3. No. of Countable Shared Teachers **:**

(allowed 25% of dedicated, counted 50% of allowed)

1. Total number of countable faculty **:**
2. No. of Students  **:**
3. Student / Teacher Ratio  **:**

Note: *Minimum 8 faculty is required for one section of 40 students*

1. **Teaching Load:**
2. **Average Workload**

* Total Credit Hours of Program in 8 Semesters *(Minimum 128 Credit Hours)***:**
* Percentage of engineering & non-engineering courses**:**
* Total Engineering Credit Hours of Program**:**
* Average work load**:**

1. **Faculty Workload as per Actual Teaching Plan (***as per following format***)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. #** | **Name** | **Degree Level** | **Current Semester Loading** | | | **Last Semester Loading** | | |
| **Credit Hours** | | **Course Titles** | **Credit Hours** | | **Course Titles** |
| **Theory** | **Practical** | **Theory** | **Practical** |
|  |  | **BS** |  |  |  |  |  |  |
| **MS/PhD** |  |  |  |  |  |  |
|  |  | **BS** |  |  |  |  |  |  |
| **MS/PhD** |  |  |  |  |  |  |

1. **CQI- Compliance/Progress**

|  |  |
| --- | --- |
| **Last Observations** | **Compliance/Progress made** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

1. **Academic Program and Curriculum:**

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1. **Details of Laboratories**

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1. **Details of Lab Engineers & Staff\***

|  |  |  |
| --- | --- | --- |
| **Lab Staff** | **Qualification** | **No** |
| **Lab Engineers** |  |  |
| **Lab Assistant** |  |  |
| **Lab Attendant** |  |  |
| **Total** |  |  |
| *Any condition, please indicate here in line with given policy:* | | |

1. **Library**

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1. **Examination Section**

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1. **Budget & Finances**

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Allocation & utilization of Operational/Recurring Budget** | **Allocation & utilization of Developmental Budget** |
|  |  |  |
|  |  |  |

1. **Interaction with Faculty**

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1. **Interaction with Students**

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1. **Placement Bureau**

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1. **Alumni Feedback** (*evidence*) :

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1. **Employer’s Feedback** (*evidence*)**:**

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1. **AC-2 Marks** *(Decisive parameter in AC-2 form)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No** | **Parameters** | **Marks Obtained** | **Total Marks** | **Give remarks for each attribute if the marks earned are below 50%** |
|  | Legal Status |  |  |  |
|  | Adequacy of Infrastructure and Finances |  |  |  |
|  | Curriculum |  |  |  |
|  | Faculty \* |  |  |  |
|  | Students \* |  |  |  |
|  | Laboratories \* |  |  |  |
|  | Library |  |  |  |
|  | Examination |  |  |  |
| **Mark of Section A**  **(with % age)** | | **Mark of Section B**  **(with % age)** | | **Total Marks**  **(with % age)** |
|  | |  | |  |

1. **Observations as per PEC Criteria** (*give reference of relevant criteria, policy , regulations etc.)*
2. **Strong Areas:**
3. …………………………..
4. …………………………..
5. **Deficiencies:**
6. …………………………..
7. …………………………..
8. **Weak Areas:**
9. …………………………..
10. …………………………..
11. **Concerns:**
12. …………………………..
13. …………………………..

***25.* Violations (if any):**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| ***Sr. No.*** | ***Intake Year***  ***(Last 04 years)*** | ***Allowed Intake*** | ***Students Applied*** | ***Students Admitted*** | ***High Intake (% age)*** | ***No of D.A.E admitted students*** | ***No of students less than 60% marks in HSSC (Pre-Engg.)*** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**Any other Violation:**

**26. Recommendations of PEC Visiting Team** *(check consistency with report as PEC Policies/ regulations and Practices in adherence to accreditation criteria):*

1. Based on the physical observations and satisfactory assessment, the program is recommended for full accreditation/re-accreditation for **Three (03) Years** of intake batches from -------- to ---------.

OR

1. (a) Based on the physical observations and assessment, the program is recommended for accreditation/re-accreditation for **Two Years** of intake batches from -------- to ---------.

(b) Following are the conditions to be met for further improvement of the program before the next re-accreditation request:

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OR

1. (a) Based on the physical observations and assessment, the program is recommended for accreditation/re-accreditation for **One** of intake batch--------- only.

(b) Following are the conditions to be met for further improvement of the program before the next re-accreditation request:

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OR

1. The Visitation Team found number of deficiencies, related primarily to non-compliance with criterion--------, --------, etc and regulations/policies of accreditation. Further, there are significant weaknesses and concerns as elaborated in the report. The Visitation Team recommends to PEC that the program may **NOT** be accredited.